Preliminary Written Examinations are scheduled Fall and Spring Semesters. Exceptions to this policy may be made with the approval of the adviser and examining committee. Exam will not be scheduled without the approval of the committee.

Student ID ____________________________________________
Name ________________________________________________
Address ______________________________________________
____________________________________________________
e-mail ________________________________________________

Requested Examination Dates

□ Closed Book Option
__________________________
__________________________

□ Open Book Option
__________________________

The exam room is 368c McNeal Hall. The computer is a PC. No personal computers or other laptops may be used for this exam. No other devices with internet access are permitted. If a scheduling conflict exists, you will be contacted with options.

Names and signatures of committee members:
__________________________
__________________________
__________________________

Request approved by adviser:
__________________________ (signature of adviser)  (date)

Once signed, submit document to Char. Student is sent a letter confirming the dates and explaining the exam setup. A copy of the Preliminary Written Examination policy and sample questions are included. A copy of the letter is sent to the adviser.